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Govt. Reference No.(GRN)	: KL028003566202526E
Purpose	: Bond
Amount of Stamp Paper Purchased in Numeral	: ₹ 100
Amount of Stamp Paper Purchased in Words	: Rupees One Hundred
Stamp Paper Purchased on	: 03/10/2025 12:58:42
First Party Name	: The Principal
First Party Address	: Mercy College Palakkad
Second Party Name	: District Social Justice Officer
Second Party Address	: Palakkad
Vendor Code & Name	: 14011839 - P Ravindranathan
Treasury Code & Name	: 1401 - District Treasury, Palakkad

Please write or type below this line

MEMORANDUM OF UNDERSTANDING (MoU)

This Memorandum of Understanding (MoU) is made on this 25th day of August 2025, between:

Mercy College, Palakkad, here in after referred to as the “**First Party**”, located at Mercy College Junction, Pallipuram, Palakkad, 678006 represented by Dr. Sr. N M Louly, Principal, Mercy College Palakkad.

And

District Social Justice Office, Palakkad, here in after referred to as the “**Second Party**”, located at Civil Station, Palakkad, 678001 represented by Ms. Ragapriya K G, District Social Justice Officer, on behalf of the Director of Social Justice.

The parties here by acknowledge this MoU as a legal document that facilitates the establishment and development of a collaborative relationship between them.

Purpose

The purpose of this MoU is to establish mutual cooperation between the First Party and the Second Party for the successful implementation of the **Sallapam Project**.



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N.M. Louly
PRINCIPAL
Mercy College, Palakkad-06

P. Ravindranathan
District Social Justice Officer
Palakkad-678 001

I. Roles and Responsibilities First

Party agrees to:

- Ensure the uninterrupted service of students under the project.
- Ensure that the students strictly follow the instructions and guidelines issued by the Department, in accordance with the Standard Operating Procedure (SoP) and its terms and conditions.
- Provide timely intimation to the Department of Social Justice/Elderline Office regarding the details of students/teachers who are relieved from service or newly joining the service.
- Duly certify (with signature and seal) the payment-related documents (such as vouchers, bills, etc.) submitted by the students to the Department.
- Extend all necessary support to facilitate students in receiving their payments and obtaining work experience certificates.

Second Party agrees to:

- Conduct state/district-level monitoring and evaluation of the project.
- Provide payments to the volunteers/students nominated by the First Party, based on the duly signed proforma, in accordance with the Standard Operating Procedure (SoP) and its terms and conditions.
- Identify colleges at the district level that are willing to collaborate with the project and provide them with necessary guidance and support.
- Ensure assistance for colleges/students who require direct support.
- Undertake follow-up interventions in cases where further mediation is required after the telephonic service is rendered.
- Ensure maximum publicity and promotion of the project.

II. Duration of the Agreement

This MoU shall be valid for a period of one (1) year from the effective date of signing.

III. Extension of the Agreement

Extension of this MoU shall be considered based on mutual discussion and satisfaction of both parties.

IV. Project Monitoring and Evaluation

Both parties agree to jointly monitor and evaluate the progress of the Sallapam Project at regular intervals. The evaluation shall include review of activities, outcomes, and



compliance with the agreed terms. Periodic reports shall be prepared and shared between the parties to ensure transparency and effective implementation.

V. Force Majeure


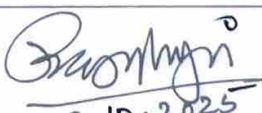
Neither party shall be held liable for any delay or failure in performance of their obligations under this MoU if such delay or failure results from events beyond their reasonable control, including but not limited to natural calamities, acts of government, epidemics, strikes, or other unforeseen circumstances.

VI. Grievance Adjudication

Any disputes, grievances, or disagreements arising under this MoU shall be addressed amicably through mutual discussions between the parties. In the event such resolution is not possible, the matter shall be referred to the Director, Social Justice Department, whose decision shall be final and binding.

VII. General Terms

- This MoU does not create any legal or financial obligations beyond what is stated herein.
- Either party may withdraw from this MoU by giving written notice of 30 days.
- This MoU shall remain valid for the duration specified unless terminated earlier by mutual consent.

	First Party	Second Party
Signature		 13.10.2025
Name	DR. S. N. M. LOULY	RAGAPRIYA K.G.
Designation	Principal Mercy College Palakkad	D S J O Palakkad
Seal	PRINCIPAL Mercy College, Palakkad-06	District Social Justice Officer Palakkad-678 001
Date	13/10/2025	13/10/2025

